

# SUPERVISOR – Responsibilities & Duties

*“A supervisor is a person who instructs, directs, and controls workers in the performance of their duties”.*

A supervisor can be any worker — management or staff — who meets the above definition, whether or not he or she has the supervisor title. If someone in the workplace has a supervisor’s responsibilities, that person is responsible for worker health and safety.

Stunt Coordinators, Assistant Stunt Coordinators, Fight or Dance Choreographers, Motion Coaches, & Key Stunt Riggers are all considered to be supervisors under the laws of British Columbia.

## Your Responsibilities as a Supervisor

- Ensure the health and safety of all workers under your direct supervision.
- Know the WorkSafeBC requirements that apply to the work under your supervision and make sure those requirements are met.
- Ensure workers under your supervision are aware of all known hazards.
- Ensure workers under your supervision have the appropriate **personal protective equipment**, which is being used properly, regularly inspected, and maintained.

## General Duties of Supervisors [\(Section 117 -Workers Comp. Act\)](#)

### **(1) Every supervisor must**

- (a) ensure the health and safety of all workers under the direct supervision of the supervisor,
- (b) be knowledgeable about this Part and those regulations applicable to the work being supervised, and
- (c) comply with this Part, the regulations and any applicable orders.

### **(2) Without limiting subsection (1), a supervisor must**

- (a) ensure that the workers under his or her direct supervision
  - (i) are made aware of all known or reasonably foreseeable health or safety hazards in the area where they work, and
  - (ii) comply with this Part, the regulations and any applicable orders,
- (b) consult and cooperate with the joint committee or worker health and safety representative for the workplace, and
- (c) cooperate with the Board, officers of the Board and any other person carrying out a duty under this Part or the regulations.